



Winter 2009 Commencement Information

SSW COMMENCEMENT CEREMONY:

Date: SATURDAY, DECEMBER 19, 2009
Time: 11:00 a.m.
Place: HILL AUDITORIUM (corner of N. University and Thayer St)

There is no rehearsal. It is important that graduates plan to arrive at Hill Auditorium between 10:00 – 10:15 a.m. to receive instructions and be assembled in ample time for the procession. You should go to the lower level where you will gather to robe, complete name cards for the announcement of your name and for the photographer, get instructions on where to go for the group photo and to assemble in alphabetical order for the procession. No tickets are required for the SSW ceremony.

NOTE: The entrance doors to Hill Auditorium will not be open until 10:00 a.m. and seating for guests will begin about 10:15 a.m. Please inform family and friends of this. There is ample seating available for guests on the main floor of Hill Aud. Handicapped seating is available. If your guests need assistance/direction to the seating for the disabled, they should speak with one of the ushers. Approximate length of program/ceremony: 1 hour 15 minutes. Graduates should not wear their Masters hood. You will carry the hood over your left arm. As part of the ceremony, you will be “hooded” (the Masters hood placed over your head) prior to going up on the stage. Your tassel should be on the right. The “Marshals” will give you further instructions and assemble you for the procession. You should plan to leave any valuables with family and/or friends prior to the ceremony.

NOTE: *Please inform family and friends to remain seated in the auditorium until after the recessional and the platform party, faculty and all of the graduates have exited the auditorium. You should plan to have your family and friends meet you after the ceremony at a designated area in the main lobby or at the reception, away from the doors to the auditorium, so that guests can exit the auditorium in a timely manner.*

PARTICIPANTS IN THE SSW CEREMONY:

Keynote Speaker: Ricardo Guzman, CEO, Community Health and Social Services Center (CHASS)
Student Speaker(s): Ivana Grahovac and Peter Tallman
Marshals: Dan Fischer, Katie Richards-Schuster, Karen Staller
Hooders: Larry Gant, Julie Ribaldo, Mike Spencer
Readers: Luke Shaefer, Scott Weissman
SSW Alumni Board of Governors: Anita Bohn

SSW RECEPTION: Light refreshments will be provided.

Time: Immediately following the ceremony.
Place: Ballroom, 2nd floor of the Michigan League (next the Hill Auditorium on the corner of Fletcher and N. University.)

UNIVERSITY COMMENCEMENT CEREMONY:

Date: Sunday, December 20, 2009
 Time: 2:00 p.m.
 Place: Crisler Arena

SSW Flag Bearer for the University Commencement: Alyssa Marks

The University holds a Winter Commencement Program which **all** December and the preceding summer graduates can attend. We encourage you to attend this ceremony also. Tickets are not required for this program and seating is general admission. Please refer to ***Graduate's Guide to Commencement*** for further information about the University Commencement Ceremony – available at the following web site: <http://www.umich.edu/~gradinfo>

GRADUATION APPLICATION/APPLY FOR GRADUATION: If you haven't already completed your graduation application via Wolverine Access, you should do so immediately by logging into Wolverine Access - click on Student Business and then click on "Apply for Graduation" and follow the instructions.

GRADUATION ATTIRE: All degree candidates who participate in Commencement must wear academic attire. Academic attire will be available for purchase beginning late-October from the following three local bookstores.

Michigan Book & Supply
 317 South State Street
 (734) 665-4990

Michigan Union Bookstore
 530 South State Street
 (734) 995-8877

Ulrich's Bookstore
 549 East University
 (734) 662-3201

Graduation attire consists of a Masters gown, Masters hood, cap & tassel at a cost of approximately \$75 for the complete set. Items may also be purchased separately. The Masters gown has a different sleeve style than the bachelor's gown. The hood is an academic cowl worn by master and doctoral graduates. If you have a black cap of your own, it is acceptable to wear. The colors of the hood & tassel differ based on the particular college/school within the University. *Be sure to ask for the "Social Work" hood and tassel.* The color of the tassel is "citron."

The Office of Student Services has a limited number of caps, gowns and hoods that have been donated by previous graduates for students to borrow. **Beginning Monday, November 16th**, graduates may stop by the Office of Student Services, Room 1748 SSWB, to borrow attire on a first-come first-served basis. NOTE: Students will need to purchase their own tassel, as we do not have these available to borrow.

RETURN OF BORROWED ATTIRE AND/OR DONATION OF GRADUATION ATTIRE:

Graduation attire borrowed from the SSW must be returned to the Office of Student Services no later than January 11th. For graduates who are leaving town shortly after commencement, a drop off box will be available in the graduate robing area at Hill Auditorium on the day of commencement to drop off your attire immediately following the ceremony. Be sure to attach a note with your name, so we know you returned your attire.

If you purchase your own attire, please consider donating all or part of it for the use of future graduates. You can put it the drop off box with a note or bring it by the Office of Student Services during regular office hours.

GRADUATION ANNOUNCEMENTS: Graduation announcements may be purchased at 1) Michigan Union Bookstore - contact directly. Personalized announcements must be ordered in advance. 2) Balfour – contact via phone at 877-225-3687 or visit their website <http://ww2.balfour.com/gradprod/products.aspx> . 3) Jostens - contact Jostens Customer Service at 800.854.7464 or visit their website http://college.jostens.com/jostens/catalog/category/subCategoryDisplayPage.jsp?type=grad&parentCategoryId=&categoryId=col_qp&affiliateId=1065099

PHOTOGRAPHER: A photographer will be available to take individual pictures as graduates cross the stage at the SSW ceremony. Description/mailling address cards will be distributed to all graduates when they arrive at the Hill Auditorium graduate robing area. These yellow cards will be collected from each graduate just prior to going up on stage. A proof and order card will be mailed to each graduate following commencement. Purchase is optional. Graduates who do not receive a photo proof within two (2) weeks of the ceremony should contact: Graduation Foto, Toll Free: (800) 482-0321, Telephone: (734) 677-3400, Fax: (734) 677-3208, Email: cs@apmphoto.com

PARKING: University parking structures will be open to the public for parking at no charge for SSW Commencement attendance: Fletcher Street parking structure between the Power Center and Health Services and the Thayer Street parking structure near the Modern Language Building. Handicap parking is available in both parking structures. There is also some metered parking available on side streets near Hill Auditorium. For driving directions & campus maps: http://www.umich.edu/~info/mapsAndDirections.html#anchor_textDirectionsCentral
<http://www.umich.edu/~gradinfo/maps/>
<http://www.umich.edu/~gradinfo/maps/campus.html>

ACCESSIBILITY TO UNIVERSITY FACILITIES: Graduating students who have a concern or special need in relation to access to Hill Auditorium and the stage, please contact Michelle Gorton in the Office of Student Services, 1748 SSWB, as soon as possible. NOTE: We plan to have a Sign Language Interpreter available at the ceremony and there is ample handicap seating for family/guests.

DIPLOMA: The University provides a free standard size (8 ½” x 11”) diploma to each MSW graduate. The diploma is mailed to the address specified on the diploma application, which the graduate completes through Wolverine Access. Diplomas **are not prepared** by the University of Michigan Records/Diploma Department and a guaranteed delivery schedule is not possible. Diplomas will be mailed by the Univeristy Registrar’s Office within four months of graduation. For more information on diplomas, check out the University Registrar’s Web site: <https://umich-regoff.custhelp.com> and Search by Keyword: diplomas.

COMPUTING SERVICES AFTER GRADUATION: Graduating students will no longer be eligible for the BCP (Basic Computer Package) after they officially graduate (approx. 4-6 weeks after the term ends). At that time, if you wish to continue using the services provided via the BCP, you must subscribe to U-M Online. See the following website for more information: <http://www.itcs.umich.edu/leaving/graduating-students.php>

NOTE: December graduates will automatically be deleted from the *MSW Official* CTools site in mid-September. Feel free to remove yourself from the *ssw.students* group at any time.

SCHOOL OF SOCIAL WORK CAREER CENTER: The School of Social Work’s Career Center, 1696 School Social Work Building, assists students and alumni with their job search process, resume/cover letter reviews and social work licensure questions. Licensure test preparation software is available to help students and alumni study for licensure exams. Please call (734) 763-6259 to schedule an appointment or visit their blog at: <http://mblog.lib.umich.edu/SSW/>.

UNIVERSITY CAREER CENTER: The University's Career Center, 3200 Student Activities Bldg., offers services and resources to aid in the career exploration and job search process for UM students in every academic discipline. Their work often involves collaboration with academic units, employers and alumni/ae. Graduate students are encouraged to take advantage of every resource offered by The Career Center. Their Reference Letter Center can help you manage your reference letters, whether they are used for job applications, admission for advanced education, or other purposes. Check out their website:
<http://careercenter.umich.edu/>

Questions about commencement: Contact the Office of Student Services, 1748 SSWB, phone: (734) 936-0961 or email: ssw.oss@umich.edu.

**Check the MSW Official CTools site and
SSW Blog for MSW Students for updates!**
<http://ssw.umich.edu/current/MSWBlog.html>