Director, Center for Children and Families

Erikson Institute, a graduate school in child development located in downtown Chicago, is seeking to hire a director for its Center for Children and Families (CCF). The position reports directly to the President of Erikson Institute and is responsible for the overall administrative and clinical management of the Center for Children and Families. This includes developing innovative clinical and community based initiatives to expand and improve direct services consistent with the CCF and Erikson mission. The Director determines and refines the conceptual framework for all CCF programs based on established clinical, developmental, and human service knowledge as well as current research. The CCF Director creates and monitors the CCF annual budget and closely works with the President and the Institutional Advancement department to secure fiscal and program stability for CCF. In addition, the Director develops and manages budgets related to grant based and contract based projects. The Director is also responsible for working closely with the Marketing Department to develop and measure effective referral relations tools, and strategic activities and partnerships to increase awareness and revenue sources for CCF.

Clinically, the Director provides reflective supervision to senior clinical staff on psychological assessments and psychotherapy and develops staff trainings based on innovative research and approaches in the field. This individual also implements and monitors program evaluation strategies. Community outreach and marketing responsibilities of this position include promoting CCF as a leading center for early childhood assessment and intervention in the larger Chicago area and beyond through maintaining a strong presence in the print and electronic media, giving high quality presentations to professionals, and making CCF expertise available to parents through parent presentations and parent workshops. Finally, the director contributes to the quality and reputation of CCF by providing direct clinical therapy services to clinically very complex families.

Roles & Responsibilities:

1. Development and refinement of the conceptual framework for all CCF programs
2. Provision of direct clinical therapy services to complex families
3. Supervision of senior clinical staff
4. Management of all financial aspects of CCF in collaboration with Erikson Institute Finance Department
5. Securing grant funding and securing service contracts for CCF activities
6. Management of ongoing quality assurance process
7. Management of community outreach and marketing in collaboration with Erikson Institute Communications Department
8. Overall responsibility for compliance with accreditation standards and all other relevant professional, ethical and legal standards
9. Hiring of staff
10. Collaboration with relevant Erikson programs and initiatives
11. Perform other duties as assigned.

Preferred Qualifications:

- Licensed to provide mental health services
- Doctorate degree in psychology, social work, or mental health related field
- 10 plus years of experience providing direct clinical services to children and families
- Clinical experience with children ages 0-8
- 10 plus years of experience in clinical administration and management
- Documented ability in innovative program development and implementation
- Substantial knowledge of current early childhood mental health and development
- Experience working with a diverse client population and experience working in a community service setting
- Experience generating successful grant funding
- Published scholarly work focused on early childhood mental health and/or child development
- Experience in obtaining research funding
- Experience negotiating and maintaining service contracts
- Excellent verbal and written communication skills
- Experience in training of graduate level students, clinicians, and/or parents
- Substantial experience conducting professional trainings and presentations at local and national conferences

About Erikson
Founded in 1966, Erikson Institute is the nation’s premier graduate school in child development. We improve the lives of young children and families through graduate and continuing education in child development, social work, and early childhood education, as well as through clinical and community programs and policy research. Erikson is accredited by the Higher Learning Commission. We offer a variety of employee benefits, including excellent health and dental plans, life/disability insurance, transit stipend, matching retirement contributions, and more. To learn more please visit:
Erikson Institute is an equal opportunity employer. We consider all applicants for employment without regard to race, color, religion, national or ethnic origin, gender, gender identity, gender expression, sexual orientation, marital status, age, disability, veteran status, or any other classes protected by federal, state, or local laws. In addition, Erikson Institute provides reasonable accommodations to qualified individuals with disabilities in accordance with the Americans With Disabilities Act and applicable state and local laws (including during the application or hiring process).

To learn more, please visit our web site at www.erikson.edu

To Apply:
Please email, fax or mail a cover letter and resume to:

Human Resources
Erikson Institute
451 North LaSalle Street
Chicago, IL 60654
fax: 312.755.0928
email: jobs@erikson.edu

Please, no phone inquiries.