

# **M** | SOCIAL WORK



**Registration & Course Planning Info.  
for Incoming Fall 2022 MSW Students**

# Session Housekeeping



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# Webinar Info.

- Slides posted at:  
<https://ssw.umich.edu/r/registration2022>
- Session is being recorded and will be sent to all registrants and posted at:  
<https://ssw.umich.edu/r/registration2022>
- We'll take questions at the end of the presentation!

# Registration Date/Time

- Check email for your registration date/time
- All students must have completed the Technical Standards Form to have a registration appointment time that will appear in the Wolverine Access - Student Service Center (right side)

# Course Planning Worksheets

- <https://ssw.umich.edu/assets/course-planning-worksheets/>
- Make sure to select the correct curriculum schedule and pathway
- Closely follow course planning worksheet
- Look for notes for special programs

# Sample (IP/16-month)



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Course Planning Worksheet For Students Beginning Program in Fall 2022  
Interpersonal Practice in Integrated Health, Mental Health, and Substance Abuse  
16-month

## First Fall Term

15 credit hours

indicates a required course,  indicates choose **one** course from section, and  indicates an elective course

### Essentials

<input checked="" type="checkbox"/> <b>SW505</b> Engaging Social Justice, Diversity, and Oppression in Social Work	Cr: 3	<input checked="" type="checkbox"/> <b>SW506</b> Essentials of Interpersonal Practice	Cr: 4
<input checked="" type="checkbox"/> <b>SW507</b> Research Basics for Social Work Practice	Cr: 1	<input checked="" type="checkbox"/> <b>SW508</b> Essentials of Social Welfare Policy	Cr: 3
<input checked="" type="checkbox"/> <b>SW509</b> Essentials of Community and Organizational Practice	Cr: 3	<input checked="" type="checkbox"/> <b>SW590</b> Introduction to Social Work Practice	Cr: 1



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# Searching for Courses - SSW Site

- School of Social Work Fall Course Catalog
- Customize your search
- Click on course section # for more details

## Course Catalog

Term  Per Page

Program Type  Format

Sort By

Associated Pathway

*Note: The Program Type dropdown menu is open, showing options: All, Residential (highlighted), and Online Part-Time.*

## Course Catalog

Term  Per Page

Program Type  Format

Sort By

Associated Pathway

*Note: The Format dropdown menu is open, showing options: All, In-Person (highlighted), Hybrid, and Online.*

# Notes for SW 590

- First class session will be held during Orientation
- One credit course – will not meet every week
- Sections will be designated for special scholars:
  - 002 Geriatric Scholars recommended. Open to others.
  - 008 CBI/NCS given course permission. Others may petition.
  - 009 IHMUP given course permission. Others may petition.
  - 010 NLACSW recommended. Open to others.
  - 015 Global & Master's International given course permission. Others may petition.
  - 019 Child Welfare Scholars recommended. Open to others.



# Registering for Courses

- Wolverine Access
- Step by step details:
  - <https://ssw.umich.edu/r/registrationprocess>
- Must load classes in your **backpack** prior to your registration time
- Important to register for classes as close to registration time as possible.

# Searching for Courses – Wolverine Access

- Wolverine Access
- If registering for 515 or 691 click “include independent study classes.”

**Search for Classes**

Institution

Term

Select at least 2 search criteria. Select Search to view your search results.

▼ Class Search

Subject   Social Work

Course Number

OR

100 level  200 level  300 level  400 level  500 and above

Show Open Classes Only

Include Independent Study Classes

Instruction Mode  Distance  Distance due to COVID  Hybrid due to COVID  In Person  Hybrid

- Field placement **confirmed:** Choose section with field faculty who placed you
- Field placement **not confirmed:** Choose section 888

# **Closed Courses or Dept. Consent Required**

- **Course Enrollment Petition**
- Classes capped early to allow for greatest need
- Decisions will be made on rolling basis. Watch email for an email response
- Only petition for one section of a particular class. Mention other sections that will work.

# Tips for completing enrollment petition form

- Be specific. Provide all of the details necessary to explain why you **MUST** be considered for the specific course and specific section in the narrative box.
- Be flexible. If more than one section could work for you, petition for your preference, but include in your narrative other options that could work.
- Know that we do not give preference based on preferred instructors. If there are spots available, we might allow you into a closed course based on preference for a certain instructor, but other needs are given priority.
- Course instructors do not have authorization to grant permission for students to enter a closed course. Please do not email them asking for permission.

# Exemptions

- Exemption request form
- Based on coursework completed in past six years with “B” or better grades
- Exemptions do not reduce credit hour requirements, but do allow for students to replace the foundation course with an elective course
- Advanced standing students **do not** need to pursue exemptions from SW 506, SW 507, SW 508, SW 509, and SW 515. Can apply for SW 505.
- MicroMasters/MasterTrack/UM Sociology/UM Dearborn **do not** need to pursue exemptions from SW 505, SW 506, SW 507, SW 508 or SW 509
- Exemption decisions are e-mailed to your umich.edu e-mail address

# Electives

- More courses in your pathway
- Secondary Pathway (review course planning worksheet)
- School Social Worker Specialization
- Courses in another pathway
- Mini courses (One-credit courses)
- Doctoral Courses (800 level)
- Independent Studies (up to 12 credits, 6 credits/term)
- Courses Outside SSW:
  - [ssw.umich.edu/courses/other](https://ssw.umich.edu/courses/other)
  - or search Wolverine Access
- Additional Field Instruction



# Substitutions

- Substitution review is a student-initiated and online process:
  - <https://ssw.umich.edu/assets/course-substitution/>
- Students may substitute a SSW course or a graduate course in another UM department to meet a program requirement. Must be approved by advisor and MSW Program Director
- A substitution for a foundation course would typically require completing an advanced pathway course that covered content on the foundation course topic
- Substitutions can be a good option for student with extensive work experience related to a required course

# Additional Course Planning Support

## Schedule an individual course planning Zoom meeting

- Email: [oss.appt.schedule@umich.edu](mailto:oss.appt.schedule@umich.edu)
- Include your availability Mon-Fri. (EST)



Chat with Student Services

<https://ssw.umich.edu/>

Monday – Thursday: 9am-4pm (EST)

Friday – 9am-12pm (EST)

- Advising/course planning services are provided by OSS until SEED Orientation.
- Faculty advisor assignments are communicated at SEED Orientation.



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# Send Us Your Questions Now!

- Use questions box on your dashboard
- We'll "reply to all" unless you type "private" in front of your question.

**Thank you for joining us.**



**We look forward to meeting  
with you soon!**