



SSW SPRING COMMENCEMENT
IMPORTANT INSTRUCTIONS FOR GRADUATES

(Please Review before Commencement)

Saturday, April 28th @ The Power Center

Keynote Speaker: Andrea Jenkins

MSW Student Speaker: Lawrielle West

MSW Student Performer: Olivia Strauss

Ceremony Marshals: Larry Gant, Erin Martinez-Gilliard, Beth Sherman

MSW Hooders: Jamie Mitchell & Julie Ribaud

MSW Name Readers: Sue Ann Savas & Trina Shanks

12:30pm – Power Center doors open

1:00pm – Photo of graduates and lineup for procession into auditorium

1:30-2:30pm – SSW Commencement Ceremony

2:30pm – Reception in the Power Center Lobby



All family members and other guests—including children that require their own seat—must have a guest ticket in order to enter the Power Center auditorium for the SSW Commencement ceremony. Tickets are available free of charge. **Each SSW graduate is eligible to receive up to 8 guest tickets;** *however, we stress that you only take what you will need.*

Initial ticket distribution will be held **Monday, April 9th through Friday, April 13th** in the Office of Student Services. You **must** bring your student UMID to pick up your guest tickets! Extra tickets will be available on a first-come, first-served basis and distribution will be held the **week of April 23rd** in the Office of Student Services.



GRADUATES SHOULD ARRIVE AT THE POWER CENTER AT 12:30PM.

Upon your arrival at the Power Center, GO TO THE REHEARSAL HALL for robing and assembly for the procession. Staff will be available to assist and direct. **NOTE:** The entrance doors to the Power Center will not be open until 12:30 p.m. Should your guest require assistance with seating, please have them approach one of the ushers for accessible seating assistance.



GO TO THE APPROPRIATE TABLE BASED ON YOUR LAST NAME TO COMPLETE A YELLOW PHOTOGRAPHER / PRE-PRINTED NAME CARD. The card is used to announce your name by THE READER. (Available in the robing room.)

Please print your name phonetically on the line provided if necessary!

If you would like your name read differently than what is printed on your card, please take a blank card and enter in the correct information.

Please complete both sides of this card!

This card will be also used by the photographer to help identify your photo and send you the proofs for possible purchase. There is no obligation to purchase the pictures.

Hold on to this card until you go up on the stage. You will hand it to one of Readers at the lectern so they can announce your name.

COMPLETE A BLUE CAREER CENTER SHEET. (Sheet available in the robing room.) This information is being collected by the SSW Career Center, return to a staff member at the table once complete. **Please print clearly on this card.**

TASSELS SHOULD BE ON THE RIGHT.

HOODS SHOULD NOT BE WORN. YOU WILL CARRY IT OVER YOUR LEFT ARM.

As part of the ceremony, you will hand your hood to one of the faculty hooders on stage who will ceremonially place the hood over your head.

DO NOT LEAVE VALUABLES (CAMERAS/PURSES) IN THE ROBING ROOM, AS IT WILL BE UNATTENDED DURING THE CEREMONY.

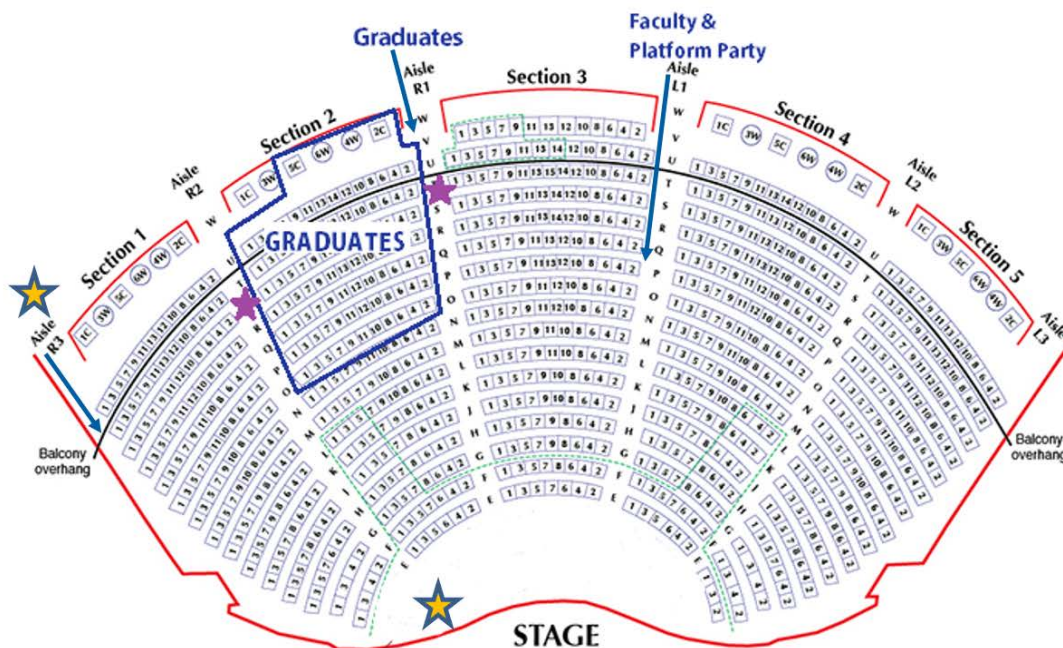
A GROUP PHOTO OF GRADUATES IS PLANNED FOR 1:00P.M. (Weather & time permitting)
The Marshals and photographer will give specific instructions to all graduates in the Rehearsal Hall. Please be sure that all of your cards have been filled out, your attire is on, and you are ready for the ceremony **prior** to the photograph.

IMMEDIATELY FOLLOWING THE GROUP PICTURE, THE MARSHALS WILL DIRECT YOU TO GET INTO THE PROPER ORDER FOR THE PROCESSION.** The procession into the auditorium will begin promptly at 1:30 p.m. The Marshals will give you instructions/directions.

****ORDER OF GRADUATES FOR PROCESSION** (in the following order):

- PhD in Social Work and Social Science graduates: Elizabeth Armstrong, Vincent Fusaro, Adrian Gale
- Student Speaker: Lawrielle West
- Student Performer: Olivia Strauss
- MSW degree candidates in alphabetical order

MARSHALS WILL LEAD THE GRADUATES INTO THE AUDITORIUM and direct graduates to their seats. Graduate seating will be in section 2. Please remain standing until all graduates have entered the auditorium and directed by the Dean to be seated.



DURING THE CEREMONY: “Presentation of Graduates”

When the Dean announces that the Hooders, Readers, and Marshals should take their places for the Presentation of Graduates – one Marshal will stand at the end of the row. The Marshal will motion for the first row to stand up, walk up and out of the auditorium and re-enter the auditorium through Aisle R3 and walk up to the stairs at the bottom of the stage. One Marshal will remain at the stage stairs to direct students to the hooders **two at a time** and wait until both have been hooded before sending the next two. The Marshals at the end of each row will continue moving down the rows of graduates, emptying one row at a time.

Two Hooders will be on the stage positioned to the right of the lectern. Staying in order, each graduate will position themselves in front of one of the Hooders. The 1st student in front of the 1st hooder, 2nd student in front of 2nd hooder. Each graduate should hand their hood to their hooder and then turn around to face the audience. Each Hooder will then place the hood over the graduate’s head. The two graduates, after being hooded, should then turn and move to the right toward the lectern – staying in order - then proceed forward one at a time to hand their name card to one of Readers, and continue across the stage to greet the Dean. The photographer will take a picture of the graduate with the Dean at this time. The graduate then continues to shake hands with the Alumni Board of Governors Representative who will give them a handout. Graduates then exit the stage via the stairs and the photographer will take a 2nd photograph of the graduate in front of the stage. Proceed back to original seat and sit down. ***Congratulations, Graduate!!!***

RECEPTION

Join us for a light reception that will be held immediately following the ceremony in the Power Center Lobby. The SSW Student Union will sell school merchandise during the reception.

PARKING: University parking structures will be open to the public for parking at no charge for commencement attendance. Suggested parking: Fletcher Street parking structure between the Power Center and Health Services or Thayer Street parking structure on Thayer Street near the Modern Language Building. Handicap parking is available in both parking structures. There is also some metered parking available on side streets near the Power Center. For driving directions & campus maps: campusinfo.umich.edu/mapsAndDirections

RETURN OF BORROWED ATTIRE OR DONATION OF GRADUATION ATTIRE:

Graduation attire borrowed from the SSW must be returned to the Office of Student Services no later than **May 12th**. For graduates’ convenience, a drop off box will be available in the graduate robing area at the Power Center on the day of commencement to drop off your attire immediately following the ceremony/reception. Be sure to attach a note with your name, so we know you returned your attire.