



Enrollment Deposit for Admitted New Graduate (MSW) Students

STUDENTS WHO INTEND TO ENROLL

Admitted new MSW students who intend to enroll at the University of Michigan must submit a **nonrefundable** \$300 (US dollars) enrollment deposit by the due date specified in their letter of admission to secure their space in the incoming class for the specific term of admission. The deposit may be submitted online by e-check or credit card in [Wolverine Access](#) “New & Prospective Student Business” **OR** by check or money order (USD) made payable to the “**Regents of the University of Michigan**” accompanied by the Enrollment Deposit Request (EDR) form, which can be found online in [Wolverine Access](#).

(If you do not already have a UMICH unickname or previously set up Friend Account, you will need to create a “Friend Account” in order to log in to Wolverine Access. See the steps below to create a Friend Account.)

For new applicants to U-M:

1. Create a secure login ID by creating a [U-M Friend Account](#) using a valid email address. The Friend Account is your login ID to access your admissions application status. If you have questions about creating a U-M Friend Account, visit [Information and Technology Services](#) for more information. Upon receiving confirmation in your email account, proceed to step 2.
2. Go to the [Wolverine Access](#) web page. Click on the “Students” tab, then select “New & Prospective Student Business” and login using your newly created login (your email address) and password. You will then need to verify your personal information, including your 8-digit University of Michigan ID, which was sent to you in an email confirming the receipt of your application, as well as your birth date.
3. Click on the “View Application Status” tab and proceed as instructed to confirm your plans to enroll and pay your enrollment deposit.

For applicants who are current students or employees of the University of Michigan:

1. Go to [Wolverine Access](#).
2. Click on the “Students” tab, then select the “New & Prospective Student Business” link.
3. Login using your existing University of Michigan unickname.
4. Click on the “View Application Status” tab and proceed as instructed to confirm your plans to enroll and pay your enrollment deposit.

To pay your enrollment deposit payment by mail, print the Enrollment Deposit (EDR) form from Wolverine Access, complete it and mail with your check or money order to:

CASHIER’S OFFICE
Student Financial Services
University of Michigan
2226 Student Activities Building
515 East Jefferson St.
Ann Arbor, MI 48109

The enrollment deposit and EDR form must be mailed together to the University and postmarked by the due date. **Please include the UMID student number and the notation “For Enrollment Deposit” on the check or money order (which must be drawn in US dollars).** The UMID student number is listed on the EDR form, directly below the student’s name. **DO NOT SEND CASH. DO NOT SEND A CREDIT CARD NUMBER.** Submission of the deposit and EDR form holds an enrollment space for the specific term to which the student has been admitted. No written notification of receipt of payment will be sent. **THE CANCELLED CHECK IS THE STUDENT’S RECEIPT.**

The Enrollment Deposit is **nonrefundable** from the time it is submitted. Failure to enroll for the admitted term will result in forfeiture of the \$300 deposit. The EDR form alone, facsimiles of the check, or calls to the School of Social Work are not sufficient to hold a place at the University. **Non-payment of the enrollment deposit by the due date will be just cause for cancellation of admission.**

The \$300 payment is a deposit toward the student's fees when the student enrolls at the University; therefore, when paying fees during the first term on campus, the student should verify that the \$300 deposit has been deducted from the total amount assessed.

In cases of **financial inability** to pay the \$300.00 deposit by the deadline, a written request for an extension of the due date must be submitted to the [Office of Student Services at the School of Social Work](#) **prior to the EDR due date**. This request must include an explanation of the circumstances preventing payment and the date you expect to be able to pay the enrollment deposit. Receipt of tuition grants/scholarships does not exempt students from payment of the enrollment deposit. Students who applied for financial assistance and have not received a financial aid notification prior to the enrollment deposit deadline may contact the Office of Student Services at the School of Social Work to discuss an extension of the deadline, if needed.

Please note: The Housing Office will not send applications for University housing until the enrollment deposit has been received/processed.

STUDENTS WHO DO NOT INTEND TO ENROLL

Students who wish to cancel their admission should notify us, in writing, before the enrollment deposit due date by either completing the online form available via [Wolverine Access](#) OR emailing ssw.msw.info@umich.edu by the deadline date. Please include the reason for your decision. Early notification is appreciated in order for us to make the necessary changes in the University's records and release your space, if possible, to another applicant. We cannot take cancellations over the phone.

CANCELLATION OF ADMISSION (WITHDRAWAL) AFTER PAYMENT OF ENROLLENT DEPOSIT:

Admitted applicants who find it necessary to withdraw/cancel their admission after they have paid the enrollment deposit should notify us at the earliest date possible to facilitate the necessary changes in the University's records and provision of admission for another student. Cancellations must be in writing and may be emailed to ssw.msw.info@umich.edu. Please include the reason for your decision to withdraw. The \$300.00 enrollment deposit is non-refundable.

FOR FURTHER INFORMATION:

Questions regarding the enrollment deposit, the Enrollment Deposit Request (EDR) form or how to request deferred admission for up to two years, should be directed to the Office of Student Services, University of Michigan School of Social Work, 1080 South University, Room 1748, Ann Arbor, MI 48109; telephone: (734) 936-0961; fax: (734) 936-1961; email: ssw.msw.info@umich.edu.