



**SW 617, Section 002**  
**Death, Loss, and Grief**  
**Spring/Summer 2022**  
**Tuesdays 1:00 -5:00 p.m. Room SSW B760**  
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My intent is to respond to emails within 24-48 hours Monday-Friday. Email is not monitored regularly on weekends. **Please put SW617 in the subject line.**

**Online Office Hours:** I welcome communicating and connecting with each of you throughout the semester. I am happy to make individually scheduled appointments to ensure that you have access to discuss class interests, feedback, questions or concerns. Please don't hesitate to make an appointment.

### **WELCOME: Thank you for being in this class.**

Death, loss and grief are universal aspects of the human experience. Thank you for choosing to invest your valuable elective hours in developing competencies to more fully understand why and how humans grieve and how grieving is affected by many mediators. I believe that much of the work we do, at its core, is about loss and grief. Thus, this course content will be universally relevant and applicable to your professional practice. Exploring and increasing your understanding of death, loss and grief can facilitate responding with compassion and competence in interactions with your clients, colleagues, workplaces, and communities.

This class will be taught at a professional master's degree level.

The course is an in-depth academic and experiential exploration of death, loss and grief that invites you to read, see, hear, explore and experience content related to a diverse range of loss and expressions of grief which is all around us in our professional and personal lives. The content of this course will likely have an emotional impact on you and for some, may be triggering at times. We will be witness to challenging content and difficult stories. It is important to thoughtfully consider your readiness for this intensive content especially in a shortened summer term.

I come to this course believing it will be very meaningful for you in a variety of contexts, both professionally and personally. My goal is that together will we create a class community that provides space that is a *safe space* to be open and vulnerable, feel included and to be accountable for your own learning. It will also be a *brave space* that anticipates discomfort, encourages stretching and commits to personal growth and learning while assuming the best in one another.

**I look forward to what we will experience and learn together.**

This syllabus serves as our guiding contact for the term. You are responsible for reading it prior to the start of class to ensure you understand the plan for our time together and can ask questions

early regarding any concerns you may have. I welcome and encourage your questions and feedback.

### **Learning is in service to our clients.**

We commit to take responsibility to talk to each other, rather than about each other.

“Show up. Be Seen. Answer the Call.” - Brené Brown

“I have decided to stick with love. Hate is too great a burden to bear.” - Martin Luther King, Jr.

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## **SYLLABUS TABLE OF CONTENTS**

My syllabus is indeed detailed, but please don't let that scare you, but rather see it as a commitment I have to provide detailed information to help you succeed in reaching your learning goals. My intention is to provide many invitations for learning in these pages. I hope it will be a helpful resource to guide you through our time together.

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## **1. Course statement**

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### **a. Course description**

This course addresses the theoretical framework of human loss and grief from culturally and philosophically diverse perspectives. It seeks to provide information about why and how humans grieve and how grieving is affected by many mediators including not limited to the type of loss, socioeconomic and cultural factors, individual identity, positionality, personality and family functioning.

Various types of loss are discussed from an individual, family and socio/cultural perspective. Attention is given to life span development and the meaning of death and loss at different ages. The importance of understanding trauma and its relationship to grief and loss will be addressed. Coping and resiliency in loss are explored, emphasizing the diversity of human response and focusing on the significance of various mediators in integrating loss. The formation and practice of rituals, and diversity in cultural, religious and spiritual experience as a component of coping with loss will be discussed.

This course is not designed to be a methods and intervention course. It provides a in-depth foundation for learning and implementing interventions which are taught in other methods-focused courses including SW717 (Grief Counseling). However, we will certainly learn many clinical skills in this course that will readily applicable to social work practice.

### **b. Course learning objectives and competencies**

Upon completion of the course, students will be able to:

1. Understand the implications for practice and policy of the changing patterns of death/dying in the U.S. and globally, regarding socioeconomic status, age, gender, and cultural/ethnic patterns.
2. Understand the different meanings of loss and the impact of loss on those grieving, caregivers, and larger social groups.
3. Identify and describe responses and reactions of the various caregivers (including social workers) to death and loss and the impact of these reactions on client systems.
4. Demonstrate increased awareness of the ethical issues in death and dying.
5. Summarize different theoretical models for understanding bereavement and grieving.
6. Identify practical issues and problems that arise for individuals and families following a death or major loss in the family and the significance of social groups in bereavement.
7. Examine variables impacting mourning (e.g. ability, age, class, culture, ethnicity, family structure, gender (e.g. gender identity and gender expression), marital status, national origin, race, religion or spirituality, sex, and sexual orientation) in the experience and expression of grief for the family and/or person facing death and bereavement.
8. Discuss ways in which violence affects the experience of death or loss, and the impact of layered loss when continually exposed to loss or violence.
9. Identify post-traumatic stress disorder.
10. Discuss dominant themes of complicated mourning, including multiple losses, traumatized loss; disenfranchised and stigmatized loss, cultural genocide, and historical transmission of loss.
11. Discuss typical ethical and legal concerns related to death, loss, and grief.

### **CSWE Course Competencies**

Educational Policy and Accreditation Standards (EPAS) 2015

This course will address and support competency development in the following CSWE identified core competency areas:

Competency 1: Demonstrate ethical and professional behavior

Competency 2: Engage diversity and difference in practice

Competency 4: Engage in research-informed practice

Competency 6: Engage with individuals, families, groups, organizations & communities

Competency 7: Assess individuals, families, groups, organizations & communities

### **c. Course design**

This course is a three hour in-person course which will be conducted synchronously (in real time) at the School of Social Work with in-person attendance expected.

This course uses a [relationship-based engaged approach to learning](#). A variety of collaborative learning methods will be used to promote skill development including interactive lectures with active student participation, guest speakers, readings, in-class application exercises, clinical

scenarios, videos and written assignments. Understanding, along with the ability to apply core class concepts, will be a focus.

#### **d. Relationship to social work ethics and values**

The Social Work MSW program is one of professional preparation. In addition to acquiring theoretical knowledge, students are expected to acquire and demonstrate professional values, to integrate knowledge across progressive weeks of the course, to develop professional skills and to effectively represent the ethics and values of the profession.

This course will increase awareness of the ethical issues and decision making at end-of-life and death and dying. In addition, students will evaluate ethical issues involved in death and loss assessment and interventions, and discuss the impact of the social workers values and reactions to these issues.

Social work ethics and values will be addressed in this course. Sources of guiding ethical and value-based principles include the:

National Association of Social Workers (NASW) Code of Ethics (2021)  
<https://www.socialworkers.org/About/Ethics/Code-of-Ethics/Code-of-Ethics-English>, the  
National Association of Black Social Workers(NABSW) Code of Ethics  
<https://www.nabsw.org/page/CodeofEthics> and the International Federation of Social  
Workers(IFSW) Global Social Workers Statement of Ethical Principles  
<https://www.ifsw.org/global-social-work-statement-of-ethical-principles/>.

#### **e. Privilege, oppression, diversity and social justice (PODS)**

This course integrates PODS content and skill-building with emphasis on the identification of theories, practice and/or policies that promote social justice, anti-racism and inclusion. We also seek to illuminate injustices and oppression that impact loss and grief and support evidence-based approaches to reduce disenfranchised grief.

Students are invited and expected to actively contribute from their experiences, field placement practice and knowledge of assigned readings, etc. to help support and develop a vision of social justice, recognize and reduce mechanisms that support oppression and injustice, work toward social justice processes. We will seek to integrate intersectionality and intercultural frameworks and strengthen critical consciousness, self-knowledge and self-awareness to facilitate PODS learning in the context of grief and loss.

#### **Learn more about SSW DEI and how to get involved**

<https://ssw.umich.edu/about/diversity-equity-inclusion/toolkit>

<https://diversity.umich.edu>

<https://ssw.umich.edu/news/articles/2020/07/27/61832-center-for-equitable-community-family-well-being-launches-website>

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## **2. My teaching philosophy**

### **2.1 Learning is in service to our clients.**

## **2.2. Relationship focused partnership**

You are invited to enter into a mutual learning commitment as active partners.

Many times learning experiences can be approached from transactional expectations of what one will get from them. This approach focuses on the professor giving information and the student getting information. *Relationship-based learning* focuses instead on mutually “giving, getting and growing together” as we learn *with* and *from* each other. This will be the intentional learning philosophy used as the foundation for this course.

## **2.3 Intentionality**

Intentional learning is not passive, but rather is focused on actively pursuing your learning goals. It involves intentionally choosing: **what** you want to achieve in this class, **why** these goals are important to you and **how** you engage and invest to reach these goals.

## **2.4 Incremental skill building and learning**

The course assignments are designed to be incremental, building and demonstrating core competencies over time with a variety of smaller assignments rather than focusing only on a few larger assignments. My commitment is to provide organized, meaningful course material and intentionally designed opportunities for learning at a professional graduate school level.

## **2.5 How we communicate with each other**

It can often be easier to talk about people than to talk with them. Talking with people often requires taking the risk to be honest, courageous and humble. Providing feedback is a core competency all social workers need, and we will use this class to further develop this skill. Please provide feedback on your learning needs, how the class is going for you and suggestions for improvement throughout the class. We will do a mid-term and final evaluation, however the opportunity to respond to feedback is much more beneficial for both professors and class members if it is ongoing and not just provided at the end of the term. You are encouraged to proactively address any concerns or needs with your class colleagues and myself as they arise, rather than holding on to them and letting them detract from your learning experience in this course.

“Guiding Principles and Commitments for Learning” are provided in a Canvas document. These principles illuminate our commitments to each other in this class. You are responsible for reading and demonstrating these behaviors in this class.

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## **3. Expectations of students**

### **3.1 Demonstrate School of Social Work Technical Standards and conduct policy**

Please review [these technical standards](#) which all students agree to and sign upon entry into this program. They acknowledge that given the ethical responsibilities of professional social work practice to promote and protect the well-being of the clients and communities we serve, that specific abilities and attributes are essential for the profession and apply in the classroom, field placements, our school, university and community. I encourage you to review these areas which provide expectations regarding communication, intellectual and cognitive skills and emotional and behavioral readiness for the SSW in general as well as this course.

### 3.2 Personal accountability in learning

Personal accountability shifts the focus from solely being about what one is taught, to focusing on self-determination and about what one consciously chooses to learn.

Students are invited to be active and engaged partners in the learning process by coming to class prepared, engaged, willing and able to contribute to meaningful discussion and learning. Your learning is not just about academic learning, but also involves learning and improving life skills and professional use-of-self. Students are invited to take **personal responsibility** and be committed to their own learning experience by **being active and response-able** members of each class session.

### 3.3 Professional use-of-self

#### Respect for others

- Students are encouraged and expected to demonstrate openness to ideas and perspectives different from one's own interests, views, belief and preferences.
- Listening and learning require a safe place, and we commit to provide this safe space in this class
- Sharing differing ways of thinking and how one sees the world is not always focused on changing others' minds, but about cultivating a way of being with others that fosters curiosity and a desire to see and hear another's point of view beyond simply sharing our own perspectives.
- We will be mindful that in our desire to advocate for our own beliefs and values, that we do not commit the very acts of aggression, devaluation, marginalization, disenfranchisement and dismissal of others that we are trying to prevent and advocate not happen to others or ourselves.

### 3.4 In-class application of NASW Code of Ethics (2021)

The NASW Code of Ethics outlines a set of core values that form the basis of the Social Work profession's purpose and perspective. The Code encourages behaviors which promote professionalism and respect not only for clients, but for colleagues and employers as well.

- [“Social workers should treat colleagues with respect...”](#)
- “Social workers should avoid unwarranted negative criticism of colleagues in verbal, written and electronic communications with clients or with other professionals.”  
Unwarranted negative criticism may include demeaning comments that refer to colleagues' level of competence or to individuals' attributes such as race, ethnicity, national origin, color, sex, sexual orientation, gender identity or expression, age, marital status, political belief, religion, immigration status, and mental or physical disability.”  
(NASW Code of Ethics, 2.01 a and b)
- It is expected that all students conduct themselves in a manner consistent with the Code of Ethics and demonstrate professional use-of-self behaviors in class including respect, courtesy and active, deep listening with fellow students, the instructor and guest presenters. See Use-of-Self documents in Canvas.
- As professionals, you are expected to maintain confidentiality and respect differences. You are asked to honor confidentiality of the information shared by professor, colleagues and guest speakers in order to support a safe atmosphere for sharing and learning.



### **3.5 Academic conduct and honesty**

UM Students are held to the highest standards of academic and professional conduct. Cheating is the act of obtaining or attempting to obtain credit for academic work through use of any dishonest, deceptive or fraudulent means. Any form of cheating is unacceptable and inconsistent with the NASW Code of Ethics and the Code of Academic and Professional Conduct which applies to all students enrolled in the School of Social Work and will result in a failing grade for the relevant assignment and is grounds for expulsion.

**Examples of cheating include:** copying/use of someone else's work, obtaining or sharing tests from previous semesters, re-use of assignments from other classes, having others to your assignments and/or aiding and abetting academic dishonesty. **Plagiarism** is a form of cheating (verbatim copy of another's material, not acknowledging the direct quotation). Unacceptable paraphrasing which does not use one's own words and structure, but rather changes a few words of another's text and/or rearranging words with failure to acknowledge that the content is not original constitutes plagiarism. You are responsible for understanding the meaning of academic integrity and plagiarism. Please refer to the Student Guide to the Master's in Social Work Degree Program or see <http://www.lib.umich.edu/academic-integrity/resources-students> and <https://guides.lib.umich.edu/swintegrity> for further information.

### **3.6 Attendance and presence**

#### **a. Presence is essential and valued.**

Showing up for class is not enough. Presence is about how you show up, who you demonstrate you are in the class and what attitude and intention you bring.

**Presence is a professional skill.** Simply physically attending class does equate with presence. Presence involves attention and intention. Presence is perhaps one of the most important interventions we offer to our clients, and thus we will practice the challenging art of presence throughout this semester in this class.

**Presence is crucial** to our ultimate goal of service to our clients. Predictability, reliability and consistency ("being there") are core to any relationship and are incredibly important to our clients and our employers. Thus, "being here" in class with predictability, reliability and consistency is an important core competency for this course. Our class colleagues and guest speakers who share their thoughts, feelings, and experiences with us have a right to anticipate and receive our presence and demonstration of professional use-of-self.

#### **b. Digital citizenship: Use of phones, computers and electronic devices**

The concept of "digital citizenship" is a complex topic that has become increasingly important and will continue to evolve as we continue to explore the impact of technology on individuals and communities.

In this class, we will be intentional about digital etiquette and respectful and ethical use of electronic devices for professional use. Research regarding portable technology (laptop computers, phones, etc.) confirms that these devices can be a supportive learning tool when used with a clear goal (i.e. note taking, interactive exercises) while also having negative consequences such as time spent on non-course tasks (i.e. emails, texting) and disruption to others (*CRLT Occasional Papers, No. 30 Use of Laptops in the Classroom: Research and Best Practices*).

To foster an environment of safety, openness and presence, the focus of class time will center on understanding and discussion of the content presented, asking questions, sharing integrative ideas, giving examples, taking notes, practicing active listening and presence, or otherwise deepening your and other's knowledge of the material in some way. Course-related use of electronic devices to assist in note taking and specific class activities is encouraged for those who find this beneficial. You are respectfully asked to monitor email and text messages during breaks or to step out of the classroom as needs arise so as not to distract others' learning. The use of non-class related computer/phone/electronic devices/reading materials/other non-class related activities will be considered the equivalent of being absent from class and will impact demonstration of presence and class participation.

### **c. Participation**

Beyond physical presence through attendance, [class participation is vital](#) to the learning experience of this course and focuses on being emotionally and intellectually present and engaged in class each week. We will utilize a variety of strategies to encourage safe spaces, engagement and mutual accountability for all voices to be used and heard in this class.

[In service to our clients, we must learn to use our voices on their behalf.](#) Class participation provides the opportunity to develop speaking, advocacy, discussion and facilitation skills. While observing and being attentive listeners is valued, this alone is not sufficient in developing engagement and participation skills that will directly impact social work practice and service to clients.

All are invited to use this safe space as an opportunity to practice and develop verbal skills needed to serve clients, even when it can be sometimes challenging and/or uncomfortable. Active engagement and sharing of your diverse ideas, perspectives and experiences are highly valued, invited and expected in both full class discussion and breakout room discussions.

Students are expected to be prepared each week to initiate and to be invited to contribute knowledgeable sharing of their understanding, ideas, reactions and applications from readings and integration across progressive weeks of class. Participation is not simply about frequency, but also about the level and quality of preparedness and thoughtful, integrative analysis and application of course concepts.

### **Ways to contribute**

You are expected to do your part in class learning by completing assigned readings in order to actively participate in full class discussions, pair/share and small group activities with preparation and intention. [Each student's learning is dependent upon every other student's engagement.](#)

In addition to responding to questions and discussions in class, here are a number of ways to prepare to speak in class:

- Prepare a response to share in weekly check-ins and check-outs
- Prepare a comment about the assigned readings
- Bring an example, experience, observation of how course material applies to real life situations from your field, the news, life experiences, etc.
- Prepare and raise a course-related question you have been pondering to the whole class



#### **d. Attendance and absence policy**

A significant part of learning in this course is interactive and experiential with discussion, in-class activities and guest speakers which cannot be fully replicated or replaced by make-up work. Therefore, both your learning and the learning of your colleagues are benefitted by your attendance. The School of Social Work Class Attendance Policy states: “It is expected that students attend classes and instructors are encouraged to monitor attendance.” Attendance, participation and engagement are expectations and requirements (See Student Guide). Class grades include evaluation of attendance, participation and engagement. This class focuses on learning and demonstrating competencies in service to our clients including attendance, class engagement and participation.

#### Preparation for Social Work Practice

Students have requested that their educational experience provide preparation and readiness for professional practice environments. Thus, our attendance policy seeks to prepare one for practice by modeling professional behavior when absent.

Life happens and each individual may have absences related to personal choices regarding prioritization of competing demands, as well those due to uncontrollable events and circumstances. I believe students are the best equipped to prioritize and manage their time and choices and to be responsible for any missed classes. Professional behavior in academic and professional practice environments involves taking initiative to communicate with the instructor/your team regarding absences, and to initiate taking responsibility for what is missed when absent, all in service to our clients.

#### **e. Absences**

In this class, **absences ARE NOT determined as “excused” or “unexcused”** but rather as a reality that may occur, just as they would in employment environments. Students are asked to demonstrate professional behaviors related to communication and responsibility and follow-up regarding class content/activities missed—again, just as one would do in professional practice.

Students are asked to demonstrate professional behavior by:

- Providing the instructor with advanced notification as early as possible for known planned absences, and notification of an unanticipated absence when reasonably able to do so.
- As relevant preparation for professional practice, students are responsible for class readings, assignments and in-class competence learning that occurred in their absence. Remember, learning competencies is ultimately in service to the client.
- Initiating action for one’s responsibility for content, activities, announcements, etc. missed when absent as one would be expected to do in the workplace and with clients.
- An opportunity is given to students to choose to complete a competency make-up assignment for up to three absences (See Canvas for competency make-up details). It is up to the student to initiate Competency Make-Up Assignments with the instructor and complete them no later than the following class after the absence. Make-up assignments will be graded as Pass-Fail. An absence without initiation and Canvas submission of a competency make-up assignments will result in a 2-point competency deduction for the absence.
- Pre-established course assignments are due as scheduled even if one is absent from class.

#### **f. 4 or more absences**

Four or more absences for any reason represent a significant percentage of the course which cannot be sufficiently addressed solely with established competency make-up assignments. This level of absence will require the student to initiate further discussion with the instructor to explore if there are effective options for demonstration of course learning objectives. It is the student's responsibility for initiating discussion to address absences as early after they occur as possible. If no communication is initiated by a student and/or no plan has been agreed upon by the last in-person scheduled meeting of the course, grades will be submitted based on current completed work and absentee policy. This level of absence may result in a course grade deduction, a non-credit bearing/non-passing grade.

#### **g. Partial absences**

Promptness in attendance is valued as it conveys professionalism, respect and courtesy and creates a safe environment for sharing among one another and our guest speakers. We will begin class and resume class promptly after designated break(s).

Partial absences can negatively impact learning and can result in decreased opportunities and demonstration of class participation. Partial absences may include any of the following: Lack of engaged presence (i.e. use of electronic devices for non-class related activities during class), late arrival after class start time, late return from breaks, and/or early departure before class ends.

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## **4. Text and class materials**

### **4.1 Course readings**

Advanced preparation and required readings serve as the foundation for class discussions, activities and assignments. To fully engage in the course and become a more competent and skilled practitioner, it is expected that students will complete all weekly required readings **prior to** each class session.

#### **Grades of A will require completion of all assigned required readings.**

The quality and preparedness of responses illustrating completion of the readings will be used as a part earned grades for class participation and will differentiate grades of exceptional mastery (A) from grades of mastery (B). Superior ratings in Professional Use-of-Self will require completion of all assigned readings.

Required readings have been designed to provide you with a basic foundation while giving you freedom to individualize supplemental readings. The amount of assigned reading will vary from week to week, but overall, are consistent with graduate level workload expectations.

You are expected and encouraged to do literature searches and additional reading to meet some assignments and to pursue areas of interest.

#### **Two required course texts**

Barnes and Noble Textbook service is the University of Michigan preferred textbook provider.

**The course textbooks can be obtained through [www.umichtextbook.com](http://www.umichtextbook.com)**

Students often compare textbook prices on Amazon, Chegg, eTextbook and other book suppliers for purchase and/or renting.

There are other options to gain access to the texts described below.

**1. DeSpelder, L. & Strickland, A. (2020). *The last dance: Encountering death and dying* (11th Ed.). New York: McGraw Hill.**

This text provides a broad overview and many additional reading references. If you choose to use a different edition, please be aware that assigned page numbers will vary and you are responsible for making these adjustments by investigating updates and assigned page differences. I have requested that this book be placed on reserve in the UM library.

**Several options to consider in obtaining this text:** [Finding and Using Electronic Books](#).

This text is also available through [VitalSource](#) for electronic rental for 3 months for about \$50.

You will need to create an account and then go to MyBookshelf to purchase the rental.

Again, be aware that if you choose to use a different edition, assigned page numbers will vary and you are responsible for making these adjustments by investigating updates and assigned page differences.

**2. Worden, J. W. (2009). *Grief counseling and grief therapy: A handbook for the mental health practitioner* (4th edition). New York: Springer Publishing Company. *This text serves as a clinical practice oriented text.***

**Available through UM inter-library loan:**

<http://proxy.lib.umich.edu/login?url=http://site.ebrary.com/lib/umich/docDetail.action?docID=10265308>

#### **4.2 Application of required readings**

As you are completing the required readings, actively consider the following questions:

- How would you summarize or paraphrase the reading(s)?
- What are the author(s) main themes and take-away points of this reading?
- What did you learn from the reading(s): new concepts, theories, perspectives, theories, terminology?
- How do the readings relate to current events, diverse individuals, privilege, oppression and social justice? A global perspective?
- What reflections and/or questions do you have about the readings?
- How does this reading relate to other information about the topic; other course concepts we have discussed in previous sessions?
- How might the information you take from this article apply to your Social Work practice?

**Useful Websites are listed in Canvas in the resource area at the top.**

Additional relevant handouts will be provided via Canvas. Additional reference materials specific to class topics will be discussed/provided throughout the term.

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## **5.0 Assignment descriptions and rubrics**

Assignments are designed to use a variety of evaluation methods including written papers, classroom activities and discussions to allow opportunities to address strengths and learning preferences of diverse individual students. The goal of the course assignments is to promote integration and meaning of the material and competency in services provided to clients. You are empowered to self-direct your learning and assignments with some opportunities to choose areas of interest.

Students are responsible for reading the assignment instructions and grading rubrics and to self-manage due dates. You are encouraged to initiate asking questions regarding assignments and grading prior to completion and submission.

### **5.1 Assignment expectations**

Writing and communication skills are essential to effective professional practice. As professionals, we will be continually assessed and have outcomes impacted by our ability to express ideas clearly and professionally on behalf of our clients, our organizations, our profession and ourselves.

**Graduate level writing and communication skills are encouraged in this course** including grammar, in-text citations, references, organization of thought, clarity of expression and creativity in your writing. The Writing Coordinator for the School of Social Work is open to meeting with students during any phase of the writing process. The Writing Coordinator's office is housed within the Career Services Office. The Career Services Office also offers workshops, resources and individual assistance to help improve skills and confidence in written communication. *For more information or to schedule an appointment, contact: [SSW Writing Assistance Career Services](#) (734) 763-6259; [ssw-cso@umich.edu](mailto:ssw-cso@umich.edu)).*

Writing labs are also available through the Sweetland Writing Clinic:

<https://lsa.umich.edu/sweetland/graduates/writing-workshop.html>

and the English Language Institute Graduate Writing Clinic

<https://lsa.umich.edu/eli/language-clinics/graduate-writing-clinic-for-international-students.html>

**APA format** is a definitive source for standardized writing in the behavioral and social sciences and is required for assignments requiring referencing. Please refer to the MLibrary APA Citation Guide as needed. [The Purdue Owl](#) website is another helpful resource for assistance with APA formatting. Referencing internet sources: <https://apastyle.apa.org/products>

### **5.2 Submission of written assignments**

Assignment descriptions and grading rubrics have been provided to clearly define assignment criteria and expectations and grading rubrics. Please review these prior to completing and submitting assignments to help you demonstrate your learning and competencies.

All assignments are to be typed and submitted via Canvas by 11:59 p.m. on the night before our scheduled class. **Please note that WORD documents are preferred and that Canvas does not interface well with .pages files.**

### **5.3 Late completion of assignments**

Meeting deadlines, advanced planning and timeliness in completing tasks are all important in demonstrating Social Work technical standards and navigating our professional lives. Late assignments may be accepted with deduction (one point for each day/partial day after the due date/time) with communication and approval by the instructor.

Occasionally, students may experience extraordinary and compelling reasons (that are beyond common life experiences such as being busy, having multiple deadlines) which prevent on time completion of work. Students may request an extension in advance of the assignment due date (at least 24 hours when reasonably possible) with a plan and date for completion. Timely communication with the instructor is key in determining extensions.

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## 6. Grading

Academic standards matter to our clients, and the responsibilities with which we are entrusted as we work with and on behalf of them.

Grades are the outcome of student efforts and demonstration of competency. They are “earned” based on demonstration of competencies rather than “given.” Grades are not based on effort alone, but on demonstrated competencies. While this course has been designed to provide information and learning experiences, what you ultimately gain will largely depend on your use-of-self, your engagement in the class and your commitment to take responsibility for your individual learning.

### **Time spent on coursework**

Graduate school standards anticipate that for every credit hour spent in the classroom, students will spend additional time outside of the classroom to complete readings and assignments at a level of mastery. In compliance with federal United States Department of Education requirements, the School of Social Work utilizes a 1:2 ratio: for every one hour of classroom instruction each week, approximately two hours of out-of-class activity is anticipated. While time needed to complete required readings and assignments may vary from student to student and week to week, with some weeks requiring less time and other requiring more time, using this general formula can be helpful in your planning. Time constraints are validated as a part of life, and thus, it is acknowledged that not all assignments may be completed at a level of demonstration of outstanding mastery level of an A grade. Meaningful learning can still occur.

### **Feedback**

I will provide feedback and often pose questions to ponder and comments to encourage reflection, deepen your application of concepts, consider different perspectives, etc. which do not necessarily imply that there is a lack of demonstration in meeting the assignment criteria. Feedback is a conversation and an invitation to consider. Please let me know if you have questions and reactions to my comments and wish to discuss them. I am always happy to meet with you.

### **All assignments will be graded using these criteria:**

- Address specific assignment criteria defined in instructions and grading rubric
- Professional and academically sound writing skills (clarity of thought, organization and flow, APA referencing as appropriate)
- Ability to think critically and integrate and apply concepts/content across the term
- Demonstrate professional use-of-self and social work values and ethics (e.g. PODS, strengths-based perspective, anti-racism perspective)
- Integration, application and demonstration of completion and understanding assigned readings and additional literature when appropriate
- On time completion by assigned due date/time

<p><b>Final Grades</b> are based on demonstration of course competencies including quality of the work, demonstration of completion of assigned readings, ability to apply concepts, professional use-of-self and class participation as defined in course documents using a <b>100 point system</b>.</p>
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The **total accumulation of points earned** reflect competencies demonstrated. When considering an individual assignment grade (i.e. 8 out of 10 points earned), think of the score as points earned rather than an overall course percentage. For example, an 8 out of 10 on an individual assignment a loss of 2% of the available 100 points to be earned.

**Final letter grades are defined as follows:**

<b>A</b> grades	A (95-100), and A- (90-94)	Exceptional, superior mastery
<b>B</b> grades	B+ (87-89), B (84-86), B- (80-83)	Adequate mastery
<b>C</b> grades	C+ (77-79), C (74-76) and C- (70-73)	Limited mastery
<b>D</b> grades	Below 70 Carries no credit	Deficient mastery
<b>E</b> grades	No credit	

The MSW Student Guide provides policies on [Grades in Academic Courses and in Field Instruction](#) as well as [Student Grievance procedures](#) and the [policy for grading in special circumstances](#) provide further details on grading policies.

**6.1 Assignment revisions for additional competency credit**

I am open to discussing the revision of a completed assignment that was submitted on time by the original due date, when a student initiates this request in order to better demonstrate their learning and learning objective goals.

**6.2 Grades of incomplete**

Incomplete grades can be given in **rare situations** in which significant unforeseen, extraordinary and compelling reasons prevent completion of work by the end of the term. Incomplete grades are not intended for requests for time extensions to complete assignments without a compelling, unexpected situation beyond multiple class deadlines.

Students are responsible for initiating advanced contact with the instructor well before the last day of class to request consideration of an incomplete grade and to present a specific plan for completion. If more than one-third of required course assignments are incomplete and/or a student has 4 or more total absences (full or partial combined), an incomplete grade may be considered in unusual situations, but is not guaranteed.

If no contact has been initiated by the student with the instructor regarding incomplete work and/or no specific plan has been established and agreed upon to complete work before the end of the last class session, a grade will be submitted based on the completed work submitted thus far. This may potentially result in a grade deduction and/or a grade which carries no credit.

**6.3 Assignment overview and schedule**

Class material can often be emotionally dense, and incremental learning can be helpful to allow time to process smaller sections of our learning goals. Class assignments are intentionally designed to be incremental, building and demonstrating core competencies over time with a variety of smaller assignments rather than focusing on only a few larger assignments. So, please consider not just the number of assignments in evaluating workload, but the total deliverables of required pages of deliverables. Please read assignment descriptions at the beginning of the semester so you are clear about them and have ample time ask questions and discuss any concerns.



**Assignments total 100 points of written work, activities, presence and participation.**  
 Written assignments are due by 11:59 p.m. the night before the relevant in-class session unless otherwise indicated.

Assignments	Canvas submission due 11:59 p.m. night before class date	Point Value
My Intentions for this class	<b>May 10</b>	Completed/not completed
Competency quiz in class	<b>May 31</b>	10
RTAN #1	<b>June 7</b>	10
Grief and Diversity Article & Presentation	<b>June 21</b>	15
Insight Interview	<b>June 28</b>	25
RTAN #2	<b>July 5</b>	10
RTAN #3	<b>July 12</b>	10
RTAN #4	<b>July 19</b>	10
Use of Self/Participation Rating Form*	<b>July 19</b>	10

\*Expectations are defined in a separate Canvas Professional Use of-Self folder with Use of Self grading rubric. Please read these at the beginning of the semester so you are clear about what is expected and how you are being evaluated for Professional Use-of-Self.

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## 7.0 Class recording and distribution of course materials

### 7.1 Audio and video recording

Audio and video recordings of in-class lectures and discussions is prohibited without the advance written permission of the instructor. Students with an approved accommodation from the Office of Services for Students with Disabilities permitting the recording of class meetings must present documentation to the instructor in advance of any recording being done. The instructor reserves the right to disallow recording for a portion of any class time where privacy is a special concern. If the instructor chooses to record a class, they will decide which classes, if any, are recorded, what portion of each class is recorded, and whether a recording is made available on the course management website. On days when classes are recorded, students will be notified a recording is occurring. Class recordings and course materials may not be reproduced, sold, published or distributed to others, in whole or in part, without the written consent of the instructor.

### 7.2 Class PowerPoints

Class PowerPoints may NOT be shared, reproduced, distributed to others, sold or published in whole or in part, in any format without written consent of the instructor.

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## 8.0 Additional policies, information and resources

**Accommodations for students with disabilities:** If you are in need of any accommodations, please let me know at your earliest convenience so that I may best assist you. Any information you provide is private and confidential and will be treated as such. More information may be found <https://sww.umich.edu/student-life/services-for-students-with-disabilities> as well as through **Services for Students with Disabilities at:**  
**Phone:** (734) 763-3000; **Email:** [ssdoffice@umich.edu](mailto:ssdoffice@umich.edu)

**Additional School and University policies,** information and resources are available here: <https://sww.umich.edu/standard-policies-information-resources>. They include:

- *Safety and emergency preparedness*
- *Mental health and well-being*
- *Teaching evaluations*
- *Proper use of names and pronouns*
- *Accommodations for students with disabilities*
- *Religious/spiritual observances*
- *Military deployment*
- *Writing skills and expectations*
- *Academic integrity and plagiarism*

***Weekly Class Schedule on next page***



## Course Schedule

Detailed information about the course schedule, assigned readings, in-class documents, assignments, and assignment due dates are provided in Canvas/Modules for an integrated way for you to access and prepare for each week's material. Here is a 11-week topical overview for the course.

<b>May 10</b> #1	<b>My Intentions for this Class Due</b> Overview of Course Attitudes toward Death and Dying Historical Perspective and Present Views on Death and Dying
<b>May 17</b> #2	The Dying Process Health Care Systems Palliative Care and Hospice Care
<b>May 24</b> #3	Grief Models and Theories
<b>May 31</b> #4	<b>Quiz 1</b> Complicated Grief Reactions Theories of Complicated Mourning Symptoms, and Syndromes and Clinical Interventions
<b>June 7</b> #5	<b>RTAN 1 Due</b> Loss and Grief in Adulthood Models of Adult Bereavement; Life Stage Issues Ambiguous Loss and Grief
<b>June 14</b> #6	Loss and Grief in Childhood and Adolescence Developmental Considerations
<b>June 21</b> #7	<b>Diversity Article Due</b> Suicide and Grief Diverse Losses Explored
<b>June 28</b> #8	<b>Insight Interview Due</b> Clinical Assessment and Counseling Principles in Facilitating Grief
<b>July 5</b> #9	<b>RTAN 2 Due</b> Rights of the Dying Medical Ethical, Legal Issues and Technology
<b>July 12</b> #10	<b>RTAN 3 Due</b> Honoring the Dead: Rituals and Funerals

Meaning Making

**July 19**  
#11

**RTAN 4 Due**

Personal and Professional Issues Related to Death, Loss, and Grief  
Caring for Self; Compassion Fatigue and Resilience

Thank you for being a part of this class and our learning together!