



Enrollment Deposit for Admitted New Graduate Students

STUDENTS WHO INTEND TO ENROLL

Admitted new students who intend to enroll at the University of Michigan (U-M) School of Social Work (SSW) must submit a **nonrefundable** \$300 (US dollars) enrollment deposit by the due date specified in their letter of admission to secure their space in the incoming class for the specific program and term of admission. The nonrefundable enrollment deposit goes toward a student's first term tuition & fees.

The enrollment deposit may be submitted online by e-check or credit card in [Wolverine Access](#) "New & Prospective Student Business" **OR** by check or money order (USD) made payable to the "**Regents of the University of Michigan**" accompanied by the Enrollment Deposit Request (EDR) form, which can be found online in [Wolverine Access](#).

(If you do not already have a U-M unickname or have not previously set up Friend Account, you will need to create a "Friend Account" in order to log in to Wolverine Access. See the steps below to create a Friend Account.)

For new applicants to U-M:

1. Create a secure login ID by creating a [U-M Friend Account](#) using a valid email address. The Friend Account is your login ID to access your admissions application status. If you have questions about creating a U-M Friend Account, visit [Information and Technology Services](#) for more information. Upon receiving confirmation in your email account, proceed to step 2.
2. Go to [Wolverine Access](#). Click on the "**Students**" tab, then select "**New & Prospective Student Business**" and login using your newly created login (your email address) and password. You will then need to verify your personal information, including your 8-digit University of Michigan ID, which was sent to you in an email confirming the receipt of your application, as well as your birth date.
3. In the "**New & Prospective Student Center**", click on "**Application Status**", then "**View Admissions Decision**" to accept the offer of admission and follow prompts to pay your enrollment deposit.

For applicants who are current students or employees of the University of Michigan:

1. Go to [Wolverine Access](#).
2. Click on the "**Students**" tab, then select the "**New & Prospective Student Business**" link.
3. Login using your existing University of Michigan unickname.
4. In the "**New & Prospective Student Center**", click on "**Application Status**", then "**View Admissions Decision**" to accept the offer of admission and follow prompts to pay your enrollment deposit.

To pay your enrollment deposit payment by mail, print the Enrollment Deposit (EDR) Form from Wolverine Access, complete it, and mail with your check or money order (must be payable to a U.S. bank) to:

Student Financial Services
The University of Michigan
2226 Student Activities Building
515 East Jefferson St.
Ann Arbor, MI 48109-1316

The enrollment deposit and EDR Form must be mailed together to the University and postmarked by the due date. **Please include your UMID student number and the notation "For Enrollment Deposit" on the check or money order**

(which must be drawn in US dollars). DO NOT SEND CASH. DO NOT SEND A CREDIT CARD NUMBER. Submission of the deposit and EDR Form holds an enrollment space for the specific program and term to which you have been offered admission. No written notification of receipt of payment will be sent to you. **THE CANCELLED CHECK IS YOUR RECEIPT.**

The Enrollment Deposit is **nonrefundable** from the time it is submitted. Failure to enroll in the program for the admitted term or withdrawal from the program will result in forfeiture of the \$300 deposit. The EDR Form alone, copies of the check, or calls to the School of Social Work are not sufficient to hold a place at the University. **Non-payment of the enrollment deposit by the due date will be just cause for cancellation of admission.**

The \$300 payment is a deposit toward student tuition and fees when the student enrolls at the University; therefore, when paying tuition and fees during the first term in your SSW program, verify that the \$300 deposit has been deducted from the total amount due.

If paying the \$300.00 deposit by the deadline is not financially possible or will cause you extreme financial hardship, you may request an extension of the due date or waiver of the deposit by emailing the [SSW Office of Student Services and Enrollment Management](#) **prior to the EDR due date**. This request must include an explanation of the circumstances preventing payment and the date you expect to be able to pay the enrollment deposit. Receiving SSW grants or scholarships does not exempt you from payment of the required enrollment deposit. If you applied for financial aid and have not received financial aid notification prior to your enrollment deposit deadline, you may contact ssw.oss@umich.edu to request a deadline extension, if needed.

Please note: The Housing Office will not send applications for University housing until the enrollment deposit has been received/processed.

STUDENTS WHO DO NOT INTEND TO ENROLL

Students who wish to decline the offer of admission or cancel their admission must notify us **before the enrollment deposit due date** by either completing the online form available via [Wolverine Access](#) OR emailing ssw.oss@umich.edu. Please include the reason for your decision. Early notification is appreciated in order for us to make the necessary changes in the University's records and release your space, if possible, to another applicant. We cannot accept cancellations over the phone.

CANCELLATION OF ADMISSION (WITHDRAWAL) AFTER PAYMENT OF ENROLLMENT DEPOSIT:

Admitted applicants who find it necessary to withdraw/cancel their admission after they have paid the enrollment deposit should notify us at the earliest date possible to facilitate the necessary changes in the University's records and provision of admission for another student. Cancellations must be in writing and may be emailed to ssw.oss@umich.edu. Please include the reason for your decision to withdraw. The \$300.00 enrollment deposit is non-refundable.

ADDITIONAL ENROLLMENT DEPOSIT INFORMATION

Visit the [U-M Help: Enrollment Deposit](#) webpage.

CONTACT US

Have questions? Feel free to reach out to our office.

Office of Student Services and Enrollment Management
University of Michigan School of Social Work
1080 South University, Room 1748
Ann Arbor, MI 48109
(734) 936-0961
ssw.oss@umich.edu