



## **2014 MSW Student Facilitators for Mentoring Program, Summer New Student Programs, and Fall Orientation**

### **Job Announcement**

The Office of Student Service will be hiring 6 MSW students to assist with the development, planning, and implementation of a new student mentoring program, Summer New Student Programs, Community Service Day, and Fall Orientation. This is an exciting opportunity to assist new students as they make their transition into the MSW program. The position requires facilitators to meet during the winter 2014 term, attend the Summer New Program Sessions, Community Service Day, Fall Orientation, and various mentoring events in Fall 2014 as needed. In addition, facilitators will be required to attend training sessions in early July to prepare for the facilitation role. *The majority of the work for this position will take place between June – August.* Students who are selected for these positions will be involved in the following activities:

- Assist with development and implementation of an MSW peer mentoring program
- Help to lead activities during the Summer New Student Program Sessions
- Assisting in the planning and implementation of Fall Orientation Day and Community Service Day
- Conduct outreach to current MSW students and SSW student organizations to participate in a range of orientation activities
- Plan and run webinars to share information about your experiences in the MSW program
- Organize mentoring activities during the Fall 2014 term to help MSW students make a smooth transition into the program.
- Assist with additional projects as needed.

(See timeline on page 2)

### **Compensation**

This position will pay \$15.00/hour. Facilitators can work a maximum of 100 hours.

### **Application**

All applications must be submitted to the Office of Student Services by **Monday, January 20, 2014** (5pm). Facilitators will be selected and notified in early February.

## 2014 Facilitator Preliminary Timeline\*

February 2014	Begin meeting to assist with student webinars and mentor program planning
March 2014	Bi-monthly planning meetings
April 2014	Bi-monthly planning meetings
May 2014	Meet as needed
June 2014	Run a current MSW student webinar
June 2014	Meet as needed
Wednesday, July 9, 2014	Facilitate Summer Session
Tuesday, July 29, 2014	Facilitate Summer Session
Monday, August 4, 2014	Facilitate Summer Session
Tuesday, August 5, 2014	Facilitate Summer Session
Monday, August 11, 2014	Facilitate Summer Session
Monday, August 18, 2014	Facilitate Summer Session
Tuesday, August 26, 2014	Accompany students at community service sites
Wednesday, August 27, 2014	Attend Orientation, facilitate and present as determined by planning group
Wednesday, September 3, 2014	Assist with Dean's welcome lunch & student org. fair
Sept. – Dec. 2014	Plan and run mentoring activities

\*Dates are subject to change



## 2014 Facilitator Application

All materials must be submitted to the Office of Student Services (Room 1748) or emailed to [elpena@umich.edu](mailto:elpena@umich.edu) by **Monday, January 20, 2014 (5pm)**.

### Section A:

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Apt. #

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Email Address

(\_\_\_\_) \_\_\_\_\_

Cell Phone

### Please select your program areas:

#### Curriculum Schedule:

Advanced Standing

16-month

20-month

Extended Degree

\*All students must be available through orientation (August 27, 2014)

#### Practice Method:

Community Organization

Interpersonal Practice

Management of Human Services

Social Policy and Evaluation

#### Practice Area:

Aging in Families and Society

Children and Youth in Families and Society

Community and Social Systems

Health

Mental Health

### Section B:

Please write a one-page statement expressing your interest in and qualifications for the facilitator position.

### Section C:

Please submit a resume highlighting your qualifications for the facilitator position.