

SSW COMMENCEMENT

IMPORTANT INSTRUCTIONS FOR GRADUATES

(Please Review before Commencement)

Saturday, July 30th @ Power Center

*Keynote speaker: **Morgan Mann Willis***

*MSW Student Speakers: **Tasha Gore***

9:00 a.m. Power Center doors open

9:30 a.m. Photo of Graduates &
lineup for procession into auditorium

10:00 – 11:30 a.m. SSW Commencement Ceremony

11:30 – 1:30 p.m. Reception in ECC at SSWB



Tickets are not required for the School of Social Work Commencement ceremony.



GRADUATES SHOULD ARRIVE AT POWER CENTER BETWEEN 9:00 – 9:15 A.M.

Upon your arrival at Power, **GO TO THE REHEARSAL HALL** for robing and assembly for the procession. Staff will be available to assist and direct. **NOTE:** The entrance doors to Power Center will not be open until 9:00 a.m. Should your guest require assistance with seating, please have them approach one of the ushers for accessible seating assistance beginning at 9:00 a.m.; regular guest seating will begin at 9:10 a.m.



GO TO THE APPROPRIATE TABLE BASED ON YOUR LAST NAME TO COMPLETE A YELLOW PHOTOGRAPHER / PRE-PRINTED NAME CARD. The card is used to announce your name by THE READER. (Available in the robing room.)

Please print your name phonetically on the line provided!

If you would like your name and/or dual degree / special program read differently than what is printed on your card, please take a blank card and enter in the correct information.

Please complete both sides of this card!

This card will be also used by the photographer to help identify your photo and send you the proofs for possible purchase. There is no obligation to purchase the pictures.

Hold on to this card until you go up on the stage. You will hand it to one of Readers at the lectern so they can announce your name.



COMPLETE A BLUE CAREER CENTER SHEET. (Sheet available in the robing room.) This information is being collected by the SSW Career Center, return to a staff member at the table once complete. **Please print**



Carry the yellow card into the auditorium. You will **GIVE THE CARD TO “READER” AT LECTERN TO ANNOUNCE YOUR NAME.**



TASSELS SHOULD BE ON THE RIGHT.



HOODS SHOULD NOT BE WORN. YOU WILL CARRY IT OVER YOUR LEFT ARM.

As part of the ceremony, you will hand your hood to one of the faculty hooders on stage who will ceremonially place the hood over your head.

 **DO NOT LEAVE VALUABLES (CAMERAS/PURSES) IN THE ROBIN ROOM, AS IT WILL BE UNATTENDED DURING THE CEREMONY.**

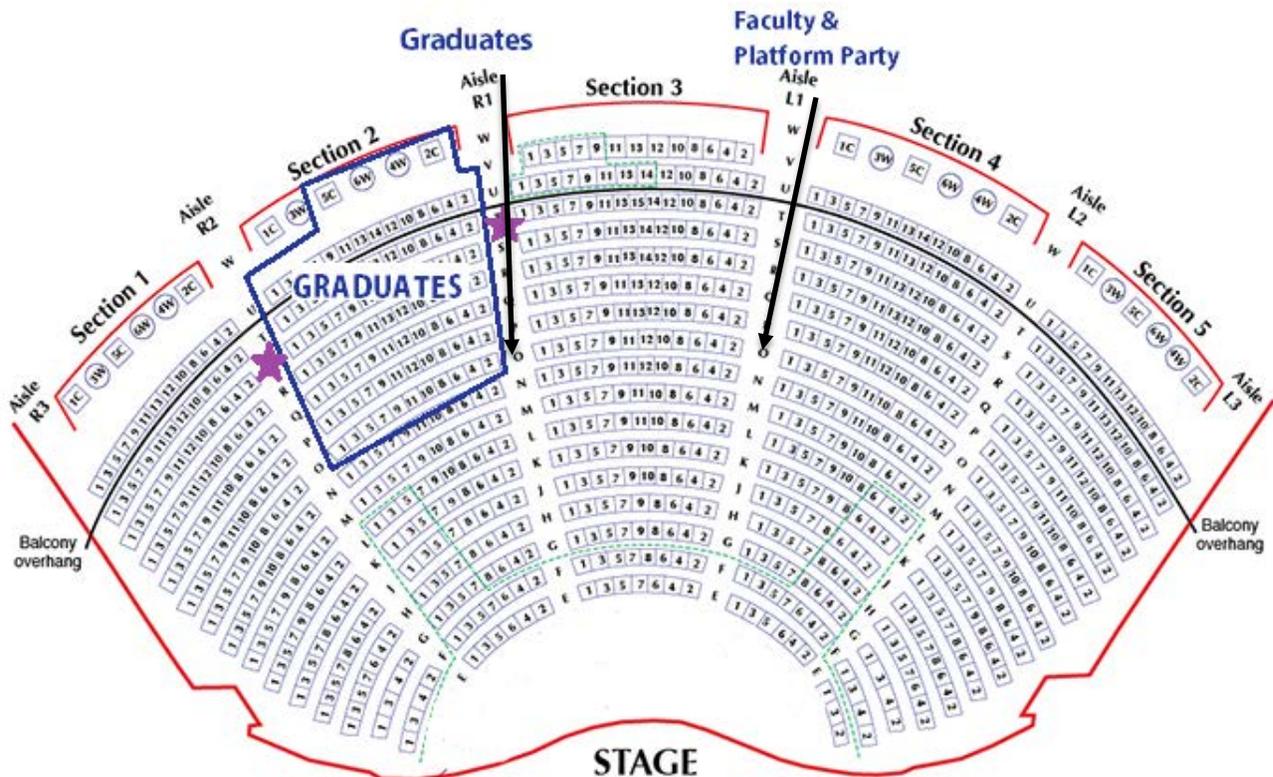
 **A GROUP PHOTO OF GRADUATES IS PLANNED FOR 9:30 A.M.** (Weather & time permitting)
The Marshals and photographer will give specific instructions to all graduates in the Rehearsal Hall. Please be sure that all of your cards have been filled out, your attire is on, and you are ready for the ceremony **prior** to the photograph.

 **IMMEDIATELY FOLLOWING THE GROUP PICTURE, THE MARSHALS WILL DIRECT YOU TO GET INTO THE PROPER ORDER FOR THE PROCESSION**.** The procession into the auditorium will begin promptly at 10:00 a.m. The Marshals will give you instructions/directions.

****ORDER OF GRADUATES FOR PROCESSION:**

- PhD in Social Work and Social Science graduates (in the following order): **Babe Kawaii-Bogue**
- Student Speakers: **Tasha Gore**
- MSW degree candidates in alpha order.

 **MARSHALS WILL LEAD THE GRADUATES INTO THE AUDITORIUM** and direct graduates to their seats. Please remain standing until all graduates have entered the auditorium and directed by the Dean to be seated.



DURING THE CEREMONY: “Presentation of Graduates”

When the Dean announces that the Hooders, Readers and Marshals should take their places for the Presentation of Graduates – **Marshal #1** will motion for the first row (Row O) to stand and will lead the doctoral and MSW graduates out of the auditorium and back in through Aisle R3 (next to auditorium wall), down to the steps leading up to the stage. The Marshal will remain at stage ramp to direct students to the Hooders **two at a time** and wait until both have been hooded before sending the next two. **Marshals #2** will stand at the end of each row

continuing to move down the rows of graduates, emptying one row at a time and will assist graduates back to their seat once they exit the stage.

Two Hooders will be on the stage positioned to the right of the lectern. Staying in order, each graduate will position themselves in front of one of the Hooders. The 1st student in front of the 1st Hooder, 2nd student in front of 2nd Hooder. Each graduate should hand their hood to their Hooder and then turn around to face the audience. Each Hooder will then place the hood over the graduate's head. The two graduates, after being hooded, should then turn and move to the right toward the lectern – staying in order - then proceed forward one at a time to hand their name card to one of Readers, and continue across the stage to greet the Dean. The photographer will take a picture of the graduate with the Dean at this time. The graduate then continues toward the stage exit ramp and will be greeted by the SSW Alumni Board of Governors Representative who will give a handout. The photographer will take a 2nd photograph of the graduate at the bottom of the stage exit ramp. Proceed back to original seat, sit down, sigh contentedly and smile! ***Congratulations, Graduate!!!***

RECEPTION

Join us for a light reception that will be held immediately following the ceremony in the Educational Conference Center (ECC) at the School of Social Work. Your friends and family can see where you have been living for the past year or so! ☺

PARKING

Free parking for graduates and their guests will be available in the Thayer and Fletcher Street parking structures. Be sure to only park in regular/blue spaces. Handicapped parking spaces are available as well.

BORROWED ATTIRE

We will have boxes in the student robing area and in front of the OSS where you can drop off your borrowed attire. If you're heading out to celebrate after the ceremony and reception or want to take photos in your grad attire, feel free to return borrowed attire to the OSS by the deadline **August 8, 2016**.